

## Community Announcements

- Reserve your spot in the Dorchester Community Gardens – space is limited!! Call 715-654-5819.

### Village of Dorchester Finance Committee Meeting

**Date:** May 4, 2016 (Wednesday) 6:45 pm

**Clerk's Office 228 W. Washington Ave, Dorchester WI**

#### **Minutes:**

1. Meeting was called to order by Chairperson Schauer at 6:45 pm.
2. In attendance were Chairperson Schauer, Trustee Cook, Trustee Derrico, and Clerk-Treasurer Ruge.
3. After review and discussion, a motion was made by Trustee Cook, seconded by Trustee Derrico, to approve the bills and vouchers from April 2016. Motion carried 3-0.
4. Motion was made by Trustee Derrico, seconded by Trustee Cook, to adjourn. Motion carried 3-0. Meeting was adjourned at 6:52 pm.

Brooke Ruge, Clerk-Treasurer

### VILLAGE OF DORCHESTER BOARD MEETING

**DATE: Wednesday, May 4, 2016 7:00pm Clerk's Office, 228 W. Washington Ave, Dorchester WI**

#### **Minutes:**

1. Meeting was called to order by President Rau at 7:00 pm.
2. The pledge of allegiance was said.
3. The following board members were in attendance; President Rau, Trustee Seubert, Trustee Underwood, Trustee Cook, Trustee Schauer, Trustee Derrico, and Trustee Schwoch. Also in attendance were Public Works Supervisor Dean Faude, Water/Sewer Manager Rick Golz, Clerk-Treasurer Ruge, Police Chief Gary Leichtman, Todd Trader – MSA Professionals, Christian Parker – TP Printing, Robert Christensen, and members of the community.
4. John Staab thanked the shop employees for their work in filling in pot holes on roads throughout the spring and winter months. He also wanted to thank the board members for moving the address changes forward. He stated that in speaking with residents of the Town of Mayville, the public officials out in the township are looking into opening up their roads for ATV/UTV trails and he would like the board to consider looking at amending our ordinance again since there would be trails to connect to from within the village.
5. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the minutes from the April 4 & 19, 2016, board meetings, and the April 19, 2016, organizational meeting as previously reviewed. Motion carried 7-0.
6. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve the April 2016 audit report. Motion carried 7-0. The May 2016 audit report was distributed to board members.
7. Discussion was held with Robert Christensen about his potential work as the village zoning administrator. Robert stated he would establish hours with Clerk-Treasurer Ruge to be available for residents to meet with and ask questions about zoning, and to review our ordinance. A motion was made by Trustee Schwoch, seconded by Trustee Seubert, to approve Resolution No. 285: Village of

Dorchester Contracting with Robert Christensen, to hold the position of Zoning Administrator. Motion carried 7-0.

8. Public Works Supervisor Dean Faude stated that the sweeper is running and they have most of the village roads swept. Rick has been helping out with the mowing until we can get a seasonal employee hired. The park is now open for the summer. He is waiting on one more quote for the sewer lining along E. Center Ave/E. Business County Road A.
9. A motion was made by Trustee Schauer, seconded by Trustee Underwood, to approve the purchase of a garage door for the shop from Garage Doors Unlimited for \$2,610.00. Motion carried 7-0.
10. Estimates for a portion of the village hall roof were reviewed by the board members. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the estimate from Tischendorf Construction to install a metal roof on a portion of village hall for approximately \$14,370.00. Motion carried 7-0.
11. Public Works Supervisor Dean Faude stated that he received two estimates for raising curbs on N. Front Street. Trustee Seubert expressed concerns in the wide difference between both estimates. The item was tabled until next month so that Dean can look into alternative ways to possibly reshape road instead of raising the curbs.
12. Water/Sewer Manager Rick Golz stated that everything is still flowing, and we are still not currently allowing any outside dumping. Also, there was an opportunity to save money on an inspection with Tri-State because they were in the area and split travel costs between other local municipalities.
13. Discussion was held in the past about installing a flush valve at Well No. 2 in order to be able to flush a line without also having to shut off Well No. 3 also. A motion was made by Trustee Schauer, seconded by Trustee Cook, to approve the installation of a flush valve by Municipal Well & Pump for \$2,337.00. Motion carried 7-0.
14. Multiple options are available for the required cleaning and inspecting of the water tower. Rick Golz stated that it is cheaper to have someone come in and do the cleaning at the same time as the inspection instead of coming back at a later date. After reviewing all of the quotes received, a motion was made by Trustee Derrico, seconded by Trustee Seubert, to approve option 2 from Water Tower Clean & Coat, Inc. for an estimated cost of \$2,600.00 for scuba cleaning and inspection of the water tower. Motion carried 7-0.
15. A quote was received from Staab Construction Corporation for the replacement of all bolts on the stripping tower. A motion was made by Trustee Seubert, seconded by Trustee Underwood, to approve the replacement of bolts by Staab Construction Corporation at a cost of \$2,700.00. Motion carried 7-0.
16. Rick Golz stated that the Anthracite levels on the existing Dualator filter need to be raised and he received a price from Tonka Water. A motion was made by Trustee Derrico, seconded by Trustee Schwoch, to approve the purchase of Anthracite from Tonka Water for a cost of \$2,112.30. Motion carried 7-0.
17. Chief Gary Leichtman reported that all equipment from the old squad will be put into the new vehicle next week. Not much more to report for the month.
18. Clerk-Treasurer Ruge stated her office received 4 applications for the advertised summer position. Two of them were high school students and 2 were other applicants. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to authorized Clerk-Treasurer Ruge and Public Works Supervisor Dean Faude to make the final decision to hire a qualified applicant to start as soon as available at a rate of \$8/hour for the summer. Motion carried 7-0.

19. Based on the applications received for the summer help, there was not anyone that the board felt comfortable with running the program. There will be no summer rec program for 2016, but it might be revisited in the future.
20. Todd Trader, MSA Professionals, stated that there are various resolutions that need to be passed in order for the Village to apply for the CDBG Grant through the Department of Administration. The following were discussed and approved as listed:
  - a. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve Resolution 286: Authorizing the Submission of a Community Development Block Grant (CDBG) Application. Motion carried 7-0.
  - b. A motion was made by Trustee Derrico, seconded by Trustee Seubert, to approve Resolution 287: Adopting a Fair Housing Ordinance. Motion carried 7-0.
  - c. A motion was made by Trustee Schauer, seconded by Trustee Derrico, to approve Resolution 288: Adopting a Citizen Participation Plan. Motion carried 7-0.
  - d. A motion was made by Trustee Derrico, seconded by Trustee Cook, to approve Resolution 289: Adopting a Residential Antidisplacement & Relocation Assistance Plan for CDBG Programs. Motion carried 7-0.
  - e. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve Resolution 290: Adopting an Excessive Use of Force Ordinance. Motion carried 7-0.
21. A motion was made by Trustee Schauer, seconded by Trustee Schwoch, to approve an Operator's License for the current licensing period (ending June 30, 2016) for Robert Stanke. Motion carried 7-0.
22. A motion was made by Trustee Schwoch, seconded by Trustee Derrico to approve the following Liquor License applications for July 1, 2016 – June 30, 2017:
  - a. Tappers Bar, LLC, Agent: Jenny Halopka
  - b. Heartland Co-Op, Agent: Sandy Aguilera
  - c. Dorchester Park Corporation, Agent: Gene Peissig
  - d. Pamela Geiger, d.b.a. Boozer's Bar & Grill
  - e. Thomas Wempner, d.b.a. Point-O-Eight
  - f. Melvin Mohan, d.b.a. Fuzzy's TavernMotion carried 7-0.
23. A motion was made by Trustee Derrico, seconded by Trustee Underwood to approve a Temporary "Class B" Retailer's License for the WI State Championship Tractor Pull, Inc. for June 16-19, 2016. Motion carried 7-0.
24. A motion was made by Trustee Cook, seconded by Trustee Schwoch, to approve the renewal of Cigarette & Tobacco Retail License for the following:
  - a. Thomas Wempner, d.b.a. Point-O-Eight
  - b. Heartland Co-Op, Agent: Sandy AguileraMotion carried 7-0.
25. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the following Operator's License applications for July 1, 2016 – June 30, 2017:
  - a. Pamela Geiger
  - b. Kenneth Geiger

- c. Teresa Karl
- d. Benjamin Blasel
- e. Stephanie Brecke
- f. Jenny Halopka
- g. Ronald Robida
- h. Kathleen Reynolds
- i. Dennis Reynolds
- j. Sandra Aguilera
- k. Connor Faulkner
- l. Angela Forrett
- m. Neil Duranceau
- n. Thomas Wempner
- o. Jo Ann Gebert

Motion carried 7-0.

26. President Rau stated that the village has received donations from the Dorchester EMS and Meyer Manufacturing for the purchase of new chairs for Memorial Hall. A verbal commitment from the Midnight Riders has been given to also assist in purchasing chairs. Based on prices found, the village may not have to put much more money towards the replacement of 400 chairs, but if the most cost effective is not available when the order is placed the village could be looking at put in up to \$2,000 to help with the cost. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the village spending up to \$2,000 of funds from the Memorial Hall account for the purchase of 400 chairs to replace the current metal folding chairs. Motion carried 7-0. The old chairs will be sold at a first come, first served bases at \$5 per chair out of the clerk's office.
27. The next regular board meeting will be Wednesday, June 1, 2016, at 7:00 pm.
28. A motion was made by Trustee Schauer, seconded by Trustee Schwoch, to adjourn. Motion carried 7-0. Meeting was adjourned at 8:55 pm.

Brooke Ruge, Clerk-Treasurer